

C4 ZERO WASTE EVENT VENDOR GUIDELINES

As a commitment to sustainability we are requiring all vendors to abide by our Zero Waste Guidelines for 2024. We appreciate your help in making this a successful, sustainable event, and we are available to support you if you have any questions or concerns. This document serves as a tool to further reduce our waste and resource consumption.

Cloud City Conservation Center (C4) is the Zero Waste partner for this event and is available for assistance prior to and during the event.

Please contact Ash Warner, Sustainability Manager at Cloud City Conservation Center, at ash@c4leadville.org with any questions. **We are here to help!**

PRODUCTS

It is required that serviceware be accepted according to the event waste hauler to reduce contamination and decrease the waste entering our local landfill. If you have questions about products being compliant, please contact Ash Warner at ash@c4leadville.org prior to purchasing. If serviceware is being used on-site that is not on the approved list you will be required to stop using them and switch to approved products, or pay a fee for us to provide you with the correct products if available. BPI compostable products can be hard to find and/or expensive in Lake County. We highly recommend that you purchase these products well in advance of the event and/or arriving in Lake County.

Note that not all items that say "recyclable" or "compostable" are accepted in our area and according to the event hauler's rules. It is required to only purchase items on the "acceptable" list.

Acceptable Containers and Serviceware

All uncoated paper containers (plates, bowls, cups, etc.)
BPI Certified compostable containers BPI
Certified compostable "plastic" cups BPI
Certified compostable utensils (spoons, forks, knives)
BPI Certified compostable coffee cups
BPI Certified compostable condiment containers/portion cups
Paper napkins and paper towels
Aluminum cans
Aluminum cups
Aluminum foil (must be clean, dry, free of food residue, and balled up)
Aluminum trays (must be scraped clean)
Corrugated cardboard/boxes

Prohibited Containers and Serviceware

Plastic #1-6 cups
Plastic clamshells containers
Non-compostable plastic utensils (including all products made from "recycled content")
Polystyrene foam (Styrofoam™) products
Plastic straws
Plastic-coated paper products and to-go containers
Plastic wrap/wrappers
Plastic lids
Single-use condiment pouches
Non-compostable hot-drink cups
Plastic bags and/or plastic film
Plastic condiment containers (even if they say recyclable, they are not!)

APPROVED PRODUCTS



All compostable products must be BPI Certified Compostable. Always look for the above label! If any products do not have the certification, it is NOT COMPLIANT.



Food Containers such as plates, bowls, trays, & clamshells must be made of paper, bamboo, or other plant material and must be BPI Certified Compostable to ensure they break down at our facility. Note that non-compostable versions are often plastic-lined and are NOT recyclable or compostable.



Utensils MUST be labeled BPI Certified Compostable or made from wooden material. Our local recycling and compost facilities cannot accept utensils made from recycled material/content or simply labeled "biodegradable."



Beverage Containers such as aluminum cups and cans are accepted for recycling. BPI Certified Compostable "plastic" cups and BPI Certified Compostable coffee-style cups are accepted in the compost. Generic plastic cups are **not** acceptable at this event and will be considered noncompliant if used.

Suppliers:

These suppliers' compostable items have been approved by our local compost facility. *Note that some of these companies also sell non-compostable items, so please look for the **BPI certification**.

Biodegradable Products Institute: <https://products.bpiworld.org/?search=&topcategory=12&type=2>

Eco Products: <https://www.ecoproducts.com/>

World Centric: <http://www.worldcentric.org/>

Greenware: <https://www.fabri-kal.com/brands/greenware>

Green Paper Products: <https://greenpaperproducts.com/>

First Choice Wooden Cutlery: <https://www.firstchoiceware.com/>

PURE Compostable Labels: <https://www.purelabels.com/>

VENDOR RESPONSIBILITIES

To help strengthen efforts and efficiency please review the following expectations that event staff and Cloud City Conservation Center have for vendors, including food & beverage sponsors.

1. The Cloud City Conservation Center Zero Waste Team will be onsite to help manage and ensure proper disposal of all waste created during the event. The Zero Waste Team will educate you about proper sorting prior to the start of the event and will be available throughout the event to assist. As a vendor, **it is your responsibility to manage your waste correctly during the event**. For example, break down all cardboard boxes, ensure gloves go in the trash, and food scraps are composted.
2. Vendors shall use the provided trash, recycling, and compost bins to dispose of all waste correctly. If additional bins or bags are needed, please promptly inform the appropriate staff.
3. Share how sustainable you are! Inform guests of your compostable/recyclable products and direct them to the nearest Zero Waste stations for proper disposal.

PURCHASING TIPS

- Reduce purchasing and buy in bulk. Not only will it reduce waste, but it will help cut costs and eliminate the need for unnecessary packaging. Ex: use large condiment containers as opposed to individual packets.
- Avoid single use products like straws, stirrers, unnecessary utensils, or other excess disposable items. These items use large amounts of resources to produce and are a major source of contamination and pollution.
- If you go with paper products, purchase UN-COATED paper plates, cups, bowls, etc. Chinet is a great brand you can find anywhere. Remember that all serviceware must be BPI Certified Compostable label.

VENDOR COMPLIANCE CHECKLIST

	VENDOR COMPLIANCE CHECKLIST
	Vendor utilized approved serviceware throughout the duration of the event.
	Vendor maintained a respectable relationship with Cloud City Conservation Center staff.
	Vendor utilized Zero Waste stations and communicated needs and questions to Cloud City Conservation Center staff.
<p>This checklist is designed to encourage vendor compliance and accountability. If any of the vendor guidelines are not met, the event organizers will be charged a noncompliance fee. The event organizer may pass that fee onto any vendors that are found in noncompliance according to this checklist.</p>	

I acknowledge that I have read, understood, and will comply with the above Vendor Requirements & Guidelines.

Business Name:	Contact Name:
Phone:	Email:
Signature:	Date:

Please email this completed form to ash@c4leadville.org.

Thank you! You play a key role in fostering a culture of care and environmental responsibility in our community.