



LAKE COUNTY TEMPORARY EVENT VENDOR APPLICATION INSTRUCTIONS

Thank you for exhibiting at a Life Time Expo in Leadville, Colorado. To serve food or beverages at the event, the County requires you to complete the Temporary Food Event Vendor Application.

Applications must be returned to Life Time to submit with the Event Coordinator Application. **Payment must be submitted directly to Lake County.** If you maintain a Colorado food license, please notify your Account Manager before completing this application.

Lake County Temporary Events Website: [Information Link](#)

STEPS FOR APPLICATION SUBMISSION:

1. Complete required application
 - a. **Temporary Event Vendor Application Link:** [2024 Temporary Event Vendor Application](#)
**See sample application linked in step 1 (b) for reference, if needed.*
 - b. **(Sample) Temporary Event Vendor Application:** [Sample Link](#)
2. Email completed application to Megan McCormick (mmccormick3@lt.life) and copy your Life Time Account Manager as FYI
 - a. Application due 5 weeks before event – see due dates below
3. Submit payment to Lake County Environmental Health
 - a. Payment due 4 weeks before event – see payment details below

FEE SCHEDULE & PAYMENT OPTIONS

Lake County Temporary Event Vendor License (pre-packaged foods only)	\$115
Lake County Temporary Event Vendor License (full service)	\$255

Checks may be mailed to the below address:

LAKE COUNTY ENVIRONMENTAL HEALTH
ATTN: Event Vendor License
P.O. Box 626
Leadville CO 80461

Additional Payment Options:

- Credit Card payments can be made by calling 719-839-2596
*Visa, Master Card and Discover cards only
- For checks or cash, you may also stop by Public Health 9am-4pm Monday-Friday



DUE DATES BY EVENT

Event	Due Date	Event Date
Leadville Trail Marathon & Heavy Half	May 22	Expo - June 28; Race - June 29
Leadville Trail 100 MTB	July 3	Expo - Aug 8-9; Race - Aug 10
Leadville Trail 100 Run	July 10	Expo - Aug 16; Race - Aug 17

**Please note: Life Time will be fined if Vendors do not submit applications in a timely manner. If a complete application is not received by the date above, Vendor will be prohibited from sales/sampling at Leadville Expo events.*