



## Business License Application

Business Name \_\_\_\_\_

Trade Name (DBA) \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Business Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Website Address \_\_\_\_\_

Owner name/s \_\_\_\_\_

Owner Contact Phone \_\_\_\_\_ Owner Contact Email \_\_\_\_\_

Type of Business \_\_\_\_\_

Product/Service Provided \_\_\_\_\_

State of Colorado Sales Tax License \_\_\_\_\_

Lake County Sales Tax License \_\_\_\_\_

We accept Credit Cards – Please provide info below if paying with Credit card

Type \_\_\_\_\_

Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Security Code \_\_\_\_\_

Billing Address \_\_\_\_\_

*I declare, under penalty of perjury, that this application has been examined by me and statements made herein are made in good faith pursuant to the State of Colorado and the City of Leadville laws and regulations, and to the best of my knowledge and belief, are true, correct and complete.*

Signed \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_



## **Instructions**

Complete and sign the Business License Application and make Checks Payable to City of Leadville and mail to:

**City Clerk  
800 Harrison Avenue  
Leadville, CO 80461**

You may email to: **cityclerk@leadville-co.gov** for Credit Card Payments.

The License will be mailed to you upon approval by the City Clerk.

**Annual Business License Fee \$50.**

**If you have any questions, please contact the City Clerk at 719-486-0349 or [cityclerk@leadville-co.gov](mailto:cityclerk@leadville-co.gov)**

Pursuant to the City of Leadville Municipal Code 5.04.020 "It is unlawful for any person, either directly or indirectly, to conduct any business or enterprise for profit within the city without first having obtained a business license." "Business is intended to include all kinds of trades, vocations, occupations, professions, enterprises, establishments, and all other kinds of activities and matters, together with all devices, machines, vehicles, and appurtenances used therein, any of which are conducted for private profit, or benefit, either directly or indirectly anywhere within the city. "Business" includes, without limitations, the renting, leasing or providing of four or more residential or commercial units for hire. "Business" also includes the housing of four or more garage sales, yard sales or similar events within one calendar year." For more information please refer to the Leadville Municipal Code.

Each license shall be granted and issued by the City Clerk and shall be in force until December 31st of the year in which it is issued, unless sooner revoked. The license shall be renewed upon receipt by the City Clerk of a completed application and all appropriate fees.

**State Sales Tax Licenses** can be obtained by at [www.colorado.gov/apps/jboss/cbe/](http://www.colorado.gov/apps/jboss/cbe/). Form CR100